

Appendix B - Supporting Information

Nature Towns and Cities - Start up Meeting

#NTC Belfast: Breaking through Barriers to Connect People and Nature HZ-24-00311

Date: 6 August 2025

Time: 2.30 – 4pm

Venue: Belfast City Council Offices, Adelaide Exchange, 9-21 Adelaide Street,
Belfast, BT2 8DJ

Attendees:

Victoria Bradford Keegan, Programme Partner, The National Trust (joining virtually)
Angela Lavin, The National Lottery Heritage Fund
Orla Maguire, Belfast City Council
Rosemary Mulholland, Ulster Wildlife
Nina Schonberg, Ulster Wildlife

Agenda:

1. Welcome and Introductions
2. Programme Context – Programme Partner member, Victoria Bradford Keegan (10mins, followed by any programme-wide related questions)
3. Grant Notification Letter, Budget, Terms and Conditions of Grant and Approved Purposes
4. The “Give us more project information” task
5. Permission to Start Requirements (Timetable, Cashflow, Project Management, Procurement, Statutory Consents)
6. Grant Reporting and Payment Drawdowns, inc Contingency use
7. Project Risk
8. Evaluation
9. Grant Acknowledgement
10. Comms/PR
11. AOB